

WRITING COMPASS EXIT TEST INSTRUCTIONS

In this test, you will be asked to revise a brief essay. The essay will appear to your left, the revision choices, on the right. This test can be a little difficult to navigate. Remember to:

- Click on each sentence part on the left. Some highlighted areas will require revision; some do not.
- Choice A keeps the passage the same. The other choices include slight revisions. When you select a revision on the right, the change will automatically appear on the essay to the left.
- Be sure to reread/proofread the entire revised essay 2-3 times before you select Finish Editing/Go On (see figure below).

***The Writing screen will look like this.**

You will not write an essay. You will read several essays and correct all the grammar, punctuation, word usage and style errors. When you find an error, click on it and the sentence or part of it will be highlighted in yellow.

Five correction choices will show up in the question field.

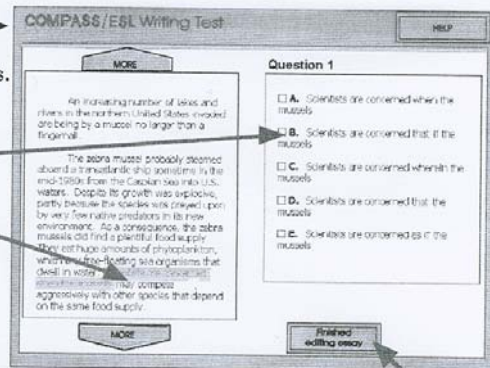
Select your correction by clicking on the small square next to it. The correction will be inserted into the document.

If you do not like this correction, look for a better choice in the answer field and click on it. Once you are satisfied with your correction, continue reading the essay and click on the next error you find and correct it.

***WE RECOMMEND YOU READ THROUGH THE**

ESSAYS TWO TO THREE TIMES TO FIND ALL THE ERRORS AND CORRECT THEM.

BE CERTAIN YOU HAVE FINISHED CORRECTING THE ESSAY, then click **Finished editing essay**



- After you click the Finished Editing Essay button, there will be follow up questions at the bottom. Select each number before clicking the Done button.