



# **Central Georgia Technical College**

## **Library Services**

**Fiscal Year Statistics**

**FY 2009**

**Macon Campus**

**Central Georgia Technical College Library  
Macon Campus  
FY 2009  
Summary Statistics**

<b>Circulation</b>		
Items Checked Out	Renewals	<b>TOTAL</b>
4519	1622	<b>6141</b>

<b>Video / DVD Use</b>		
Faculty Video / DVD Checkouts	Student Video / DVD Checkouts	<b>TOTAL</b>
220	457	<b>677</b>

<b>Patron Maintenance</b>			
Patrons Updated	Patrons Added	Patrons Deleted	<b>TOTAL PATRONS PROCESSED</b>
1963	771	30	<b>2764</b>

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<b>Item Maintenance</b>			
Items Updated	Items Added	Items Deleted	<b>TOTAL ITEMS PROCESSED</b>
257	1083	400	<b>1740</b>

<b>Notice Statistics</b>							
Overdue Items			Overdue Notices Printed				
2023			1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	FINAL	<b>TOTAL</b>
			664	277	157	85	<b>1183</b>

<b>Bibliographic Instruction Statistics</b>					
Number of Sessions			Number of Students		
Day	Night	<b>TOTAL</b>	Day	Night	<b>TOTAL</b>
85	30	<b>115</b>	982	302	<b>1284</b>

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<b>Comment Card Statistics</b>		
<b>Number of Comment Cards</b>	4	
<b>Did you find what you were looking for?</b>	<b>YES</b>	<b>NO</b>
	4	0
<b>Was the staff helpful?</b>	4	0
<b>Comments:</b>	<ol style="list-style-type: none"> <li>1. Good library.</li> <li>2. Thank U</li> <li>3. Myspace</li> <li>4. Jennifer Price is very helpful and polite</li> </ol>	

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<b>Web Feedback Form Statistics</b>				
<b>Number of Responses</b>	8			
<b>Location</b>	Macon	Milledgeville	Web Site	<b>TOTAL</b>
	7	0	1	<b>8</b>
<b>The Library has the information / materials I need*</b>	Always	Mostly	Seldom	Never
	1	5	0	1
<b>The Library is responsive to my requests for assistance*</b>	3	3	0	1
<b>The Library is attentive to students' needs**</b>	3	2	0	1
<b>The Library Staff is helpful*</b>	5	1	0	1
<b>The Library Staff is friendly*</b>	4	2	0	1
<b>The Library Staff is knowledgeable*</b>	4	2	1	0
<b>Comments</b>	<ol style="list-style-type: none"> <li>1. Hello, Is there any way the videos for Humanities class will be made available for online viewing? I have an online Humanities class with Mr. Scott Hughes. I find the arts very interesting, but I don't have time to come to the library on campus to check out the additional videos he recommends for us to view. I know you have a "huge" selection of videos. I don't know what all goes into putting things online for viewing. Thought I would ask. Have a great day!</li> <li>2. With this one exception, the internet or lack of has deter many a student away simple because the internet is not loading fast enough or not at all. Most assignments given by teachers are internet driven and access the net is more trouble than it is worth due to the fact that the net does not recognized the address or just won't load period. This is especially hard for online students.</li> <li>3. I need the library to be open just a few minutes before classes begin in the mornings for those of us who do not have readily accessible computers.</li> </ol>			

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	<p>Even if it is only 10 or 15 minutes. Opening at 7:45 would be fantastic. PLEASE help us out!</p> <p>4. Where is your phone number? You might consider having the library on CGTC's home page and the phone number more easily accessible. Thanks for your service.</p>
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\*A respondent did not answer these questions

\*\*Two respondents did not answer this question

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<b>In-House Use</b>				
Reference Questions	Directional Questions	Instructional Assistance	Technical Assistance	<b>TOTAL</b>
2069	575	179	2544	<b>5367</b>
Assistance by Telephone		Assistance by E-mail		
740		132		

<b>Periodicals Checked Out      100</b>
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<b>Gate Count</b>	
Total	Average Per Day
63974	314

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<b>Check Outs</b>				
Adult Fiction	Juvenile	Adult Non-Fiction	Reference	Computer Software
227	452	1405	8	113
3-Day Reserve	7-Day Reserve	14-Day Reserve	Hourly Reserve	
0	330	133	1846	
Milledgeville Fiction	Milledgeville Non-Fiction			<b>TOTAL</b>
3	2			<b>4519</b>
Students	Faculty	Community	Other (ERR)	<b>TOTAL</b>
4089	406	24	0	<b>4519</b>

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<b>Renewals</b>				
Adult Fiction	Juvenile	Adult Non-Fiction	Reference	Computer Software
80	235	1089	29	15
3-Day Reserve	7-Day Reserve	14-Day Reserve	Hourly Reserve	
0	28	62	3	
Milledgeville Non-Fiction	Milledgeville Reference	Milledgeville Fiction	Milledgeville 14-Day Reserve	<b>TOTAL</b>
48	25	13	1	<b>1628</b>
Students	Faculty	Community	Other (ERR)	<b>TOTAL</b>
735	887	6	0	<b>1628</b>

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<b>Interlibrary Loan Statistics</b>					
<b>BORROWING</b>					
<b>Article Request</b>		<b>Book Request</b>		<b>Total Requests Made by CGTC</b>	
Requested	44	Requested	85	Requested	129
Received	43	Received	77	Received	120
Pending	0	Pending	1	Pending	1
Unfilled	1	Unfilled	7	Unfilled	8

<b>Interlibrary Loan Statistics</b>					
<b>LENDING</b>					
<b>Article Request</b>		<b>Book Request</b>		<b>Total Requests Made by Other Libraries</b>	
Requested	116	Requested	164	Requested	280
Filled	89	Filled	119	Filled	208
Pending	0	Pending	0	Pending	0
Unfilled	27	Unfilled	45	Unfilled	72