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Conflicts and How To Resolve Them

In the processing of Financial Aid Applications, matches are performed between the Department of Education, Selective Service, Social Security Administration, and DHS/INS. Your application has a conflict in one of these areas. Failure to resolve the conflict will result in not qualifying for Financial Aid. The document needed is listed on the enclosed letter.

Selective Service Documentation

It was not confirmed that were not registered with the Selective Service; therefore, valid documentation is required.

Males Required to Register

- All males who were born after 1960 and are between the ages of 18 and 25
- This requirement covers both citizens of the United States and most other males residing in the United States

Students required to register for Selective Service must do so to be eligible for SFA funds.

Exemptions-Males exempted from the requirement to register include:

- Males who are not yet 18 at the time that they complete their applications.
- Males born before 1960.
- Non-citizens who first entered the U.S. after they turned 26.
- Non-citizens who entered the U.S. as a lawful nonimmigrant on a valid Visa and remained in the U.S on the terms of that visa until after they turned 26.
- Males unable to register due to being hospitalized, incarcerated, or institutionalized may qualify for an exemption.

Ways to Register if under the age of 25:

- Answering "Yes", on your FAFSA or Student Aid Report & submit for processing.
- Register online at the Selective Service web site at <http://www.sss.gov> and/or come into the Financial Aid Office for assistance with the registering process.

Failure to Register- If you are not registered and over the age of 25 you must:

- Contact the Selective Service at 847-688-6888 to request a **Status Information Letter** addressing failure to register.
- Submit written statement explaining the situation & the Status Information Letter to CGTC'S Financial Aid Office. The student should provide a description of his situation: where he was living from the age of 18 - 25 when he should have registered, whether he was incarcerated or institutionalized, and his citizenship status during the period. For those having served in the military under a condition other than dishonorable must submit DD 214 Form, "Certificate of Release or Discharge from Active Duty".
- The Financial Aid Director will review the documentation. To receive aid, such students must demonstrate that they did not knowingly and willfully fail to register.



Proof of Citizenship or Eligible Non Citizen

To qualify for student financial aid, proof of citizenship or eligible non-citizen is required. According to the federal regulations mandated by the U. S. Department of Education and state regulations mandated by Georgia Student Finance Commission the following documentation is acceptable proof of citizenship or eligible non-citizen for educational purposes.

You must submit one of the following documents to CGTC's Financial Aid Office for consideration:

- Birth Certificate– listing American citizenship
- An Alien Registration Receipt Card, also called an I-151 or an I-551 form
- A conditional permanent Resident Form, also called an I-151C form
- An eligible non-citizen documentation form with an Arrival-Departure Record, such as the I-94 form from the U.S. Immigration and Naturalization Service showing any one of the following designations: **a)** Refugee, **b)** Asylum Granted, **c)** Indefinite Parole and/or Humanitarian Parole, or **d)** Cuban-Haitian Entrant.

Note: An I-94 without one of the above designation statements is not an acceptable document for proof of eligible non-citizenship

Students who only have F1 or F2 student visa, J1 or J2 exchange visitor visa or G series visa are not considered eligible non-citizens for financial aid purposes.

Valid Social Security Card

You must have a valid Social Security Number and use your legal name and signature to qualify for Student Financial Aid. Each student's name, Social Security Number (SSN) and date of birth are matched with the Social Security Administration (SSA).

Your Financial Aid Application (FAFSA/HOPE) has been processed and according to your results, the name, date of birth and/or SSN does not match the SSA or GSFC records.

To correct the problem submit the required documents to the CGTC Financial Aid office:

Valid Social Security Card – matching your legal name and name listed on your application



OR

Birth Certificate– to verify Date of Birth

SSA Contact Information

Phone: 1-800-772-1213

Website: www.ssa.gov

Address: 3530 Riverside Drive; Macon, GA 31210

To correct/update the name on your Social Security Card:

1. Submit evidence of your identity to the SSA along with a completed Form SS-5.

- You will need one or more documents identifying you by your OLD NAME and your NEW NAME. Some documents that are accepted as proof of identity are:
 - Driver's License
 - Military Records
 - Adoption record
 - Passport
 - Marriage or divorce record
 - Employer ID card
 - Life insurance policy
 - Health Insurance card (not a Medicare card)
- To obtain Form SS-5 or for more information, visit or contact the SSA.
- The documents you submit must be either originals or copies certified by the issuing agency or certified by the custodian of the record. Photocopies of documents are not accepted.
- **Form SS-5 and evidence in person must be mailed or taken to the SSA.**

2. You should receive your new valid card within two weeks of the date all the information needed to process your request is submitted to SSA.

3. SUBMIT YOUR CORRECTED SOCIAL SECURITY CARD TO THE CGTC FINANCIAL AID OFFICE AS SOON AS IT IS RECEIVED.